

# SANTA CRUZ COUNTY TOURISM MARKETING DISTRICT

## Monthly Assessment Submittal Form

(Note: This is a countywide assessment, not a city tax)

<b>For the Month of:</b> _____	<b>Due Date:</b> _____ (Last calendar day following month of tax)
<b>Business Name:</b> _____	
<b>Mailing Address:</b> _____	
<b>Contact Person:</b> _____	
<b>Contact Email and Phone #:</b> _____	
<b>Rental Location (Street Address):</b> _____	

### TOURISM MARKETING DISTRICT ASSESSMENT:

#### TOTAL HOTEL ROOMS OR RENTAL UNITS

- |   |          |
|---|----------|
| 1. Total number of occupied room nights sold in this month  | 1. _____ |
| 2. Deductions: <input type="checkbox"/> Long Term (more than 30 consecutive days) <input type="checkbox"/> Other _____  | 2. _____ |
| 3. Total room nights assessed (Line 1 minus Line 2)   | 3. _____ |
| 4. Enter your Tier Rate (check one below):  | 4. _____ |
| <div style="display: flex; align-items: center;"><div style="width: 30px; height: 20px; border: 1px solid black; margin-right: 5px;"></div>Tier 1 - \$2.15 per room or unit per night</div> |          |
| <div style="display: flex; align-items: center;"><div style="width: 30px; height: 20px; border: 1px solid black; margin-right: 5px;"></div>Tier 2 - \$2.80 per room or unit per night</div> |          |
| <div style="display: flex; align-items: center;"><div style="width: 30px; height: 20px; border: 1px solid black; margin-right: 5px;"></div>Tier 3 - \$3.15 per room or unit per night</div> |          |
| <div style="display: flex; align-items: center;"><div style="width: 30px; height: 20px; border: 1px solid black; margin-right: 5px;"></div>Tier 4 - \$4.05 per room or unit per night</div> |          |
| 5. Total Assessment Due: (line 3 x line 4)  | 5. _____ |

### Penalty and Interest: DO NOT complete Lines 6 and 7 unless payment is remitted after the due date.

- |   |          |
|---|----------|
| 6. Late Penalty (10% x Line 5 for first 30 days late + Additional 15% x Line 5 for over 30 days late) | 6. _____ |
| 7. Interest (1.5% x Line 5 x number of months late)   |          |
| a) Number of days past due <span style="float: right;">[_____]</span>                                 |          |
| b) Fraction of month past due: divide Line 7a by 30 <span style="float: right;">[_____]</span>        |          |
| c) Interest: prorated 1.5% per month (Multiply Line 5 x 7b x 1.5%)                                    | 7. _____ |
| 8. TOTAL ASSESSMENT, PENALTY AND INTEREST DUE TO CITY OF SCOTTS VALLEY<br>(Sum of Lines 5, 6, AND 7)  | 8. _____ |

This form and any amounts due must be received or postmarked by the last day of the calendar month following the month of tax. If the due date falls on a weekend or Holiday, the due date will be the next business day. You must complete and return this form each month, whether or not any activity occurred. Please make your check payable to City of Scotts Valley.

Under penalties of perjury, I certify that the foregoing is true and correct and I certify that this information agrees with the records of the stated operator, as required by Scotts Valley Municipal Code, Chapter 3.24.

Signature	Title	Date

**This assessment is due at the same time as your Transient Occupancy Tax and should be submitted together.**

**Please remit to: City of Scotts Valley, Attn: Finance Dept., 1 Civic Center Drive, Scotts Valley, CA 95066**